

WESTWOOD RECREATION DEPARTMENT

RECREATION ADVISORY BOARD

Minutes of October 4, 2010

1. MEETING CALLED TO ORDER at 8:10 P.M.
Present: Councilmember Ingrid Quinn, Chair Sherman Taylor, Vice Chair Heidi Catalano, Board Members Michael Griffin, Joan Hluchan, Don Smith, Director Gary Buchheister, Admin. Asst. Margaret McDonough
Absent: Members Janine Borgersen, John Bonkowski, Chris Codner
2. APPROVAL OF MINUTES of September 13, 2010: Councilmember Quinn cited errant dates on the October Agenda.
Member Griffin made a Motion to accept the Minutes as present, Member Don Smith seconded the Motion; the Motion passed.
3. COUNCIL LIAISON REPORT: Councilmember Ingrid Quinn introduced Jim Fordham of Boswell Engineering to present a progress report on the project. Discussion followed on several aspects of the project. Mr. Fordham departed the meeting at 8:36 P.M.
4. OPEN PUBLIC FORUM:
5. COUNCIL LIAISON REPORT:
6. DIRECTOR'S REPORT:
 - a. Fall Programs: Director Buchheister presented the Fall registration numbers for the Board's review. Discussion of the various programs followed.
 - b. Special Needs Program: Director Buchheister reported on the program's expansion and presented the curriculum created by the two Program Coordinators.
 - c. Pre-School Program: The Four-Year Old Program has a maximum registration of 24 students. The Three-Year Old Program currently has 15 students, with 20 as the maximum. The students and parents are very pleased with program enhancements.
 - d. Halloween Ragamuffin Parade: The annual parade will be held on Saturday, October 23. Board Members will assist at the event.
7. OLD BUSINESS:
 - a. Westvale Park Renovation: Previously addressed.
8. NEW BUSINESS:
9. ADJOURNMENT: Motion to Adjourn was made at 9:00 by Member Griffin, seconded by Member Smith. The next meeting will be Monday, Dec. 13, 2010 at 8:00 P.M. in the Community Center.